

COMMUNICATING VIRTUALLY WITH GLOBAL PARTNERS

This is a practical course for professionals who are new to working in virtual teams and want to build their confidence and competence for communicating effectively across distance and different time zones.

Through discussion and experiential tasks, you will build understanding of the challenges of communicating with virtual team members, identify best practice in key areas of teamwork, and develop the knowledge, behaviours and attitudes necessary to achieve results.

On completing this course, you will be able to:

- Collaborate with others using appropriate virtual tools and systems
- Establish productive and trusting virtual working relationships
- Understand and manage the challenges of presenting to a virtual audience
- Deliver virtual presentations that engage the audience and promote interaction
- Initiate and manage discussions effectively with virtual colleagues
- Participate and contribute proactively during virtual meetings
- Operate effectively and efficiently across different cultures and time zones.

All courses are customised to suit individual client needs. Delivery is offered either face-to-face, in a blended format with webinar content or solely by webinar.

Format 4 x 2 hour workshops, delivered face-to-face, blended with webinar content, or solely by video conference.

Who should attend? Anyone new to working in a virtual environment who wants to communicate and work with international colleagues and partners more effectively.

Maximum number of delegates 4-6